Rules and Regulations for Flute Workshop 2012

Please respect these rules in the spirit in which they are made. Above all, enjoy yourself, work hard, and make these five days memorable.

1. Students are required to stay on the main campus at all times during the five days – June 19-23, 2011, unless excused by Prof. Jones. Campus area will be defined at the opening meeting. Basic boundaries are Lane Avenue on the North, 12th Avenue on the South (Panera), High Street on the East and Main Library on the West. When going to High Street, travel in groups of at least three people. You may go to High Street, between Lane Avenue on the North, and Twelve Avenue on the South, between the hours of 9:00 AM and 5:00 PM. Tell the Head Counselor ahead of time. Go in threes. DO NOT GO ANYWHERE ALONE. Do not speak with homeless people on the street.

2. When you **do not** have a class or rehearsal scheduled, use the time for practice or other listed activities. You may also visit the Music Library in the Science and Engineering Library on 175 W. 18th Avenue. Seek out an extra session with a counselor! Get your flute repaired by Tim Bower or meet with admissions counselor, Catherine Hope-Cunningham.

3. No persons will be allowed in the dorm other than those who live there with the exception of check-in and check-out. Keep your room clean and orderly. Please do not invade private areas in the dorm. Offices are private. Do not take any furniture from the dorm outside at any time.

4. Wear your name tag at all times. Bring folders and pencils to all sessions.

5. The doors of the dorm will be closed and locked at 10:00 PM. In the event that a planned evening recreation continues past the hour of 10:00 PM, the door shall be locked 15 minutes after the activity is finished, with lights out one-half hour later. Lights out at 11:00 PM will be strictly enforced. There will be a bed check. The days you spend on campus are strenuous and you will need your rest.

6. Do not use any campus phones unless you have permission from counselors, staff, or faculty. Cell phones must be turned off during classes and recitals! Be sure the Head Counselor has your cell phone number.

7. Do not practice in the dorm. There will be plenty of practice rooms available to you in Weigel Hall. There are other residents in the dorm besides music students. DO NOT leave flutes or valuables unattended in the practice rooms.

8. Respect campus property. We expect you to leave it in the same condition you find it. Some perfumes and cosmetics will damage the floors. Please report any problem of this kind to the counselor/supervisor immediately.

9. **Keep valuables in room and keep doors locked at all times. Do not leave flutes unattended at any time.**

10. There is a **NO TOLERANCE POLICY regarding alcohol or illegal substances of any kind.** No smoking will be permitted in any of the buildings.

11. If you feel sick, notify the HEAD COUNSELOR immediately.