

**THE OHIO STATE UNIVERSITY
SCHOOL OF MUSIC**

APPLICATION PROCEDURES FOR GRADUATE STUDENTS

Please submit the following materials to the OSU Graduate Admission Office:

(U.S. Applicants)
Graduate Admissions Office
The Ohio State University
P.O. Box 182004
Columbus, OH 43218-2004

(International Applicants)
Graduate Admissions Office
The Ohio State University
P.O. Box 182083
Columbus, OH 43218-2083

1. **Application and application fee** submitted online at <http://gradapply.osu.edu>. Please indicate the “Department“ as Music and the “Area of Specialization“ as Music Education, Musicology, Music Theory, Composition, Conducting, Performance, or Pedagogy (for the latter two, also specify the voice or instrument). Fellowship applicants should see the application deadlines under “Funding Opportunities.”
2. Two **original official transcripts from each college or university attended**. Graduate study in music requires an acceptable undergraduate degree in music with distribution of courses appropriate to the graduate major chosen. **One set of the transcripts should be sent to the OSU Graduate Admissions Office; the other to the School of Music Graduate Studies Office (see below).**
3. A minimum score of **550 (paper) or 213 (computer) or 79 (internet) on the Test of English as a Foreign Language (TOEFL)**. This requirement applies only to an applicant from a country where the first language is not English, unless a college degree was earned in an English-speaking country.

Please submit the following materials to the School of Music Graduate Studies Office:

Graduate Studies in Music
310 Weigel Hall
The Ohio State University
1866 College Rd.
Columbus, OH 43210

4. **Three letters of recommendation** from persons acquainted with the applicant’s academic program or professional performance. Letters of recommendation must be submitted on official academic or business letterhead and cannot be sent via email or fax. *Please note:* Those wishing to be considered for a University Fellowship must have their recommenders submit hard copies of letters on business letterhead – on-line recommendations will not be accepted.

5. **An autobiographical statement** describing the applicant's educational and professional goals and objectives. Music Education requires a professional résumé in addition to the autobiographical statement.

6. **A curriculum vitae or résumé, no longer than two pages.**

School of Music Admission Requirements

In addition to the general admission criteria, the School of Music requires the following for admission to graduate study:

1. Music Education, Musicology, and Music Theory majors (masters and doctoral) are required to submit scores from the **Graduate Record Examination (GRE) General Test**.
2. **Performance majors (M. M. and D. M. A.) and Pedagogy majors (M. A.)** must present an audition before the appropriate performance faculty. Please see our web site <<http://music.osu.edu>> for information on audition dates and how to schedule an audition.
3. **Composition majors (M. M. and D. M. A.)** must submit examples (scores and/or tapes) of their compositions.
4. **Conducting majors (M. M. and D. M. A.)** must submit a résumé, repertoire list, and an audition tape. They must also schedule with the advising professor a personal interview, a conducting interview, and a keyboard proficiency test. Students may matriculate in the graduate conducting programs only during autumn quarter. Applicants to graduate programs in conducting may arrange an audition by contacting Dr. Hilary Apfelstadt (614) 292-9926 <apfelstadt.1@osu.edu>.
5. **Musicology majors (M. A. and Ph. D.)** must submit papers demonstrating their writing skills, and are encouraged to appear for an interview with the Musicology faculty. Please contact Dr. Lois Rosow <rosow.1@osu.edu> to schedule an interview.
6. **Music Theory majors (M. A. and Ph.D.)** must submit examples of theory or analysis papers.
7. **Music Education majors (M.A.)** are required to submit a videotape demonstrating musicianship on their principal instrument or voice (not conducting). Repertoire is the choice of the applicant and may be accompanied or unaccompanied. The videotape must have been produced within the past five years, and must be labeled with date and a list of its contents. In addition to the autobiographical statement, please submit a professional résumé.
8. **Music Education majors (Ph. D.)** must show evidence of successful teaching experience, submit papers demonstrating their writing skills, and appear for an interview with the Music Education faculty. Please call the Music Education Area at (614) 292-7940 to schedule an interview.

ADDITIONAL INFORMATION ABOUT GRADUATE STUDY IN MUSIC AT OSU

Funding Opportunities

1. **University Fellowships.** These highly competitive awards are made by the Graduate School to outstanding graduate students. Criteria include all admissions materials, including transcripts of previous coursework, Graduate Record Examination scores, letters of recommendation submitted on academic or business letterhead, autobiographical statement, and recommendation from the School of Music. Although music performance and pedagogy are not required to take the GRE for admission to the program, they are encouraged to take the General Test (verbal, quantitative, analytical) if they wish to be considered for a University Fellowship. Music pedagogy majors who wish to be considered for a Fellowship are required to submit GRE scores. **Priority for funding will be given to qualified domestic applicants whose completed application and supporting materials are received January 15 and qualified international applicants whose application and supporting materials are received by November 30.**

2. **Graduate Associateships.** Applicants seeking a Graduate Associateship are advised to complete all application procedures by **March 15** (*January 15 for Musicology applicants*). Graduate Associateships are normally awarded during spring quarter for the following academic year.

**To be considered for a University Fellowship and/or a Graduate Associateship, just check the appropriate boxes during the on-line application process. There are no additional applications or forms required.

Diagnostic Examinations in Music History and Music Theory

All graduate students are required to take diagnostic examinations in music history and music theory at the beginning of their program. These tests assess undergraduate knowledge of music history and theory. They are administered during the week before autumn quarter classes, and early in winter, spring, and summer quarters.

For additional information about Graduate Studies in Music contact: Becky Chappell, Graduate Studies Coordinator, School of Music, The Ohio State University, 1866 College Road, Columbus, Ohio 43210-1170. Phone: (614) 292-6389. E-mail: <mus-grad@osu.edu>